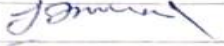
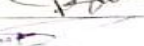




1. Review Meeting Dated- 28th March 2024

A review meeting was held on **28th March 2024** to discuss the **outcomes of college students** and evaluate their academic and overall performance. The meeting was attended by the Principal, Sh. Dev Raj Sharma, Heads of Departments, faculty members, and members of the academic committee. The primary objective of the meeting was to assess the effectiveness of teaching-learning processes and to review student achievements in alignment with the institution's learning outcomes. The meeting began with a brief introduction by the Principal, who emphasized the importance of continuous evaluation of student outcomes for academic improvement and institutional development. Department-wise reports were presented, highlighting student performance in internal assessments, end-semester examinations, projects, internships, and co-curricular activities. Special attention was given to Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs). Faculty members discussed students' strengths, such as improved academic results, increased participation in seminars, workshops, and extracurricular activities, and better placement records. The use of innovative teaching methods, including ICT tools, project-based learning, and student-centered approaches, was appreciated for contributing positively to student learning outcomes. Challenges faced by students, such as gaps in foundational knowledge, communication skills, and exam performance in certain subjects, were also discussed. The committee suggested remedial classes, mentoring sessions, bridge courses, and career guidance programs to address these issues. Recommendations were made to strengthen industry interaction, encourage research activities, and enhance soft skills training.

The meeting concluded with a resolution to implement the suggested strategies and to conduct periodic reviews to monitor progress. The participants agreed that continuous assessment and focused academic planning would help improve student outcomes and ensure holistic development. The meeting ended with a vote of thanks to all attendees for their valuable contributions.

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Sr. No.	Name of the teacher	Signature
1	Dr. Devraj Sharma (Principal)	
2	Dr. Jagpal Singh Tomar	
3	Dr. Jagdish Chand	
4	Sh. Sandeep Kumar	
5	Sh. Ajay Kumar	
6	Mrs. Ambra Devi	
7	Sh. Om Prakash	
8	Sh. Chander Prakash	
9	Sh. Manoj Kumar	
10	Ms. Kavita Chauhan	
11	Ms. Poonam Sharma	
12	Sh. Vinod Kumar	



Action taken during the session

Here are **concise Action Taken Report (ATR) points** for the **first review meeting held on 28th March 2024**:

- Remedial classes were initiated for slow learners in identified subjects to improve academic performance and attainment of course outcomes.
- Faculty mentors were assigned to students for regular academic monitoring and personalized guidance.
- Bridge courses were conducted at the beginning of the semester to strengthen foundational knowledge.
- ICT-enabled teaching methods and student-centered learning approaches were further encouraged across departments.
- Career guidance and placement training sessions were organized to enhance employability skills.
- Soft skills and communication skill development programs were introduced through workshops and seminars.
- Industry interaction activities such as guest lectures, internships, and industrial visits were strengthened.
- Periodic internal assessments and review meetings were planned to continuously monitor student progress and learning outcomes.
-

2. Review Meeting **Dated- 27th December, 2024**

A review meeting was held on **27th December 2024** under the chairpersonship of **Principal Dr. Meenu Bhaskar** to discuss **students' participation in academic, co-curricular and extracurricular activities**. The meeting was attended by Heads of Departments, faculty members, coordinators of various committees, and academic advisors. The objective of the meeting was to evaluate the level of student engagement and to identify strategies for enhancing holistic development. The meeting commenced with the opening remarks by Dr. Meenu Bhaskar, who emphasized the importance of balancing academic excellence with active participation in extracurricular and co-curricular activities. Department representatives presented reports highlighting students' involvement in classroom activities, seminars, presentations, quizzes, and academic competitions. The improvement in attendance, classroom interaction, and performance in internal assessments was appreciated. The discussion also focused on students' participation in extracurricular activities such as sports, cultural programs, NSS, NCC, clubs, and community outreach initiatives. Faculty coordinators shared achievements of students in inter-collegiate events, cultural festivals, sports meets, and social awareness programs. The Principal appreciated the efforts of faculty members in motivating students to participate beyond academics. Challenges such as limited participation from certain students due to academic pressure or lack of awareness were discussed. Suggestions were made to encourage wider participation through mentoring, flexible scheduling, and recognition of student achievements. The need to strengthen student clubs and provide more opportunities for leadership development was emphasized. The meeting concluded with a resolution to organize more academic enrichment programs, cultural events, and sports activities, ensuring inclusive participation. Dr. Meenu Bhaskar



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encouraged continuous monitoring and coordination to foster all-round student development. The meeting ended with a vote of thanks to the Chair and all participants.

Sr. No.	Name of the teacher	Signature
1	Dr. Meenu Bhaskar (Principal)	
2	Dr. Dev Raj Sharma	
3	Dr. Jagpal Singh Tomar	
4	Dr. Jagdish Chand	

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5	Sh. Sandeep Kumar	
6	Sh. Pramoj Kumar	
7	Sh. Ajay Kumar	
8	Mrs. Ambra Devi	
9	Sh. Om Prakash	
10	Sh. Chander Prakash <i>Pathik</i>	
11	Sh. Manoj Kumar	
12	Ms. Kavita Chauhan	
13	Ms. Poonam Sharma	
14	Sh. Vinod Kumar	

Here are **Action Taken Report (ATR) points** for the **second review meeting held on 27th December 2024** under the chairpersonship of **Principal Dr. Meenu Bhaskar**:

- Departments encouraged increased student participation in academic activities such as seminars, quizzes, presentations, and project exhibitions.
- Student clubs and committees were strengthened to promote active involvement in cultural, literary, and technical activities.
- Sports and cultural events were organized at departmental and institutional levels to ensure wider student participation.
- Faculty mentors motivated students to balance academics with extracurricular activities through regular mentoring sessions.
- Recognition and appreciation were given to students participating in academic and extracurricular achievements to boost motivation.
- Flexible scheduling of activities was implemented to avoid clashes with academic classes and examinations.



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- NSS, NCC, and community outreach activities were promoted to enhance social responsibility among students.
- Leadership opportunities were provided to students by assigning them roles as coordinators and volunteers in various events.

Agneer
Principal
Govt. College Sangrah
Distt. Sirmour H P